

Joining a Zoom Video Conference Call for WPC worship (updated 9/17/20)

This is a video from Zoom support that explains how to join a Zoom call for the first time. They have several other videos to help at various stages of the process.

<https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

A few quick tips before you begin:

- Zoom requires data, so be sure you are on unlimited data. Wifi is even better to get faster speeds. Your data speed and reliability will make a difference in your experience.
- If data is a problem, just use your phone and call in; it will be better than not being able to join at all
- The format makes worship a little different, at first we won't have music and it may seem odd. Open your minds to new ideas and share if you have ideas to make it even better.

1.) You will receive an invitation via e-mail to join Prayer Groups and/or Sunday morning worship that looks something like this:

Join Zoom Meeting

<https://us02web.zoom.us/j/89598912133?pwd=bW1zODR1WHRRR2ZTSGJXMFWdGMvQT09>

Meeting ID: 895 9891 2133

Passcode: 0000

If you need to join by phone: +1 669 900 6833 US (San Jose)

(If you are used to Zoom invitations you will notice that a lot of extraneous information has been cut out to allow easy access for those unfamiliar with Zoom. For the whole invitation, contact Pastor Mary.)

2.) If you are joining on a desktop, laptop, I-pad or other tablet, or smart phone via the internet click the link next to Join Zoom Meeting

- a. If this is your first time using Zoom, you will be asked to download an app or short program; this can take 5 minutes or so, so join the call early; the app is free and you will be given the option of creating an account (I recommend it; it is free and saves time if you use the program again) or not. If you've registered with Zoom before you will skip this step.
- b. You will be given a box to "Join call" – this may be phrased in several different ways, but all will basically mean that you click there to join the call.
- c. You may be given a choice to join call with computer audio or by phone. Choose computer audio if possible. If your computer does not have a microphone or speakers, you may have to also join by phone, but most computers with a camera have a microphone and/or speakers too. Older desktops may not have a camera, microphone or speakers – that may require joining by phone. That's not as "fun" but it does work

- and I'll give directions below. If your internet connection is not good and you keep losing sound or video, it might be better to join by phone and at least be able to hear.
- d. If your device has a camera, you will be asked to join or automatically be joined with video. You will control what the camera sees by positioning the device and/or the camera "eye." I find that putting my laptop up on a couple of books makes the camera angle better. Phones and tablets that can be propped up are better than ones laying flat on a table. You'll be able to adjust this throughout the call. You can also turn your video off by clicking on the movie camera icon on the screen.
 - e. If your device does not have a camera, but has a microphone and speakers, you may show up as a generic person icon in your box on the screen, but you will still be able to see others on the call, which is nice.
 - f. You might begin the call muted. You can unmute yourself by clicking on the microphone option, a "button" with a picture of a microphone.

3.) If you are joining by telephone:

- a. Call the San Jose number listed in the invitation
- b. When you are asked for a meeting code (or sometimes they say passcode, use the meeting ID given)
- c. You will be connected to the conference. You won't be able to see everyone, but you will show up on our screens as an old-fashioned telephone receiver with your telephone number. You will be able to hear the conversation, but unless you are also connected on your computer, you will not be able to see what is shared on the screen or participate in the chat room prayers. We'll still be glad to know you are involved!

The link in this document is already live so you are welcome to click on the link and join the call anytime this week. There will not be anyone else in the "video room," but you can make sure your equipment is working. If you have a problem this week, the following tech savvy WPC members have volunteered to walk people through the process of joining a call:

Angela Hertzberg: 707-529-8346

Paul Slaiku: 707-540-2130

Charles Metz: 707-291-4718

Tom Mansell: 707-486-0358

Pastor Mary: 912-856-2806